

Hello Parents!

As a result of the many protocols from the Section as well as the arenas Springbank Figure Skating Club will require 1 parent volunteer per ice session to help our club ensure that these rules/guidelines and protocols that have been provided to us are followed and that our skaters and coaches remain safe.

<https://www.signupgenius.com/go/4090C4BABAB2EAAFF2-covid>

### **Parent Volunteer Duties**

Please be at the arena 25 minutes prior to the ice session to meet Kate M to receive the Contact Tracing Log as well as the health questionnaire. Cheryl Burgess will send you the list of skaters registered the night before the ice session. You will stand at the entrance of the arena to meet each skater. No skater will be allowed entry into the arena until you provide the okay. Since each arena has different guidelines, Cheryl will be in contact with you via any specific instructions.

**Parent Volunteers need to stay at the arena in case of accident/injury and to ensure that all of the skaters leave the arena - you are the mandatory club representative.** If a skater shows any new signs of illness while at the practice, the volunteer MUST immediately notify the coach as well as Cheryl Burgess as there are protocols that need to be followed.

**Acknowledgement of Waiver** - If a skater has not skated on Springbank ice before a waiver will be required (signed by a parent/guardian if the skater is under 18). Cheryl will let you know who needs to hand in a waiver. Please ensure that a waiver is collected from these skaters. Paper copies will be on hand in case they do not come with one.

**Health Screening Questionnaire** - Parent volunteers will have a list of skaters that are registered for the ice session. If someone is not on the list please check with Kate M. Parent Volunteers will need to go through the Questionnaire with each skater prior to entering the arena. Have the skaters/parents review the various symptoms from 1. on the questionnaire and ask them if they have had any symptoms. If a skater/parent answers yes to any of the symptoms they will not be allowed on the session. Then ask questions 2., 3. and 4. Again if the answer is yes the skater must return home and use the AHS Online Health Assessment Tool. Skaters under the age of 13 will need to have a parent available to go through the screening process. Parents can choose if they would like to be available with skaters who are 13 and over. The verbal screening is mandated by the Section.

**Contact Tracing Log** - Kate M will give this to you. Fill out the skater and the rest of the information on the sheet. Do not worry about the address, email or phone number as this will be filled in subsequent to the session.

Each arena may have different protocols as well as new guidelines may be provided by the section and as such the Parent Volunteer role may change over time. Thanks in advance for your time. Skating wouldn't be possible without you!

Heather Obrigewitsch - Volunteer Coordinator